



Committee called to order by Heather Leavell, Co-Chairman, on January 10, 2012 at 7:15 p.m.

Members present: Heather Leavell, Co-Chair, Aimee Taberner, Co-Chair, Sarah Burks, Co-Chair, Dan Johnson, Roly Chaput, Arthur Bush, Jacqueline Bates, Paul McGaffigan, Treasurer, Terry Shaoul, Recording Secretary. Members Absent: Christine Sharbrough, Geraldine Tremblay. Advisors and Guests: James McGough, Trustee Emeritus, Chuck Luca.

Minutes of November 8, 2011 - R. Chaput made a motion to approve the minutes of November 8, 2011 as corrected. S. Burks second. Unanimously approved.

Minutes of November 20, 2011 - R. Chaput made a motion to approve the minutes of November 20, 2011 as corrected. A. Taberner second. Unanimously approved.

Minutes of December 13, 2011 - distributed minutes and tabled.

Treasurer's Report - P. McGaffigan's distributed the Treasurer's Report. Returns from Annual Appeal approximately \$4,500. J. McGough reported that Dr. Robert Rowe who has loaned us the "Governor Bradford" and "Standing Indian" has offered them to the Museum for \$10,000. We are now going through the process to make this happen. Dr. Rowe has also given us a plaque of the "Protest" Bas Relief and a number of books including catalogues of the Rockwell Museum, Governor Bradford and Pilgrim Plantation written from 1620-1827 and edited by Eliot Morrison. H. Leavell suggested we need to create an Acquisitions Policy. A. Taberner volunteered to work with H. Leavell on this project. R. Chaput made a motion to accept the Treasurer's Report. H. Leavell second. Unanimously approved. **Bills** - P. McGaffigan presented bill for postage to Dr. Rowe in the amount of \$13.25. H. Leavell made a motion to recommend that the corporation reimburse P. McGaffigan in the amount of \$13.25. D. Johnson second. Unanimously approved. H. Leavell submitted a bill for stamps for Fairbanks lecture postcards in the amount of \$290. R. Chaput made a motion to recommend that the corporation reimburse H. Leavell in the amount of \$290. S. Burks second. Unanimously approved. S. Burks presented a bill in the amount of \$15 for posters that Jeff Boudreau did. Also a bill from Target for paper goods and photo storage box for the Fairbanks lecture in the amount of \$27.72. Total \$42.72. D. Johnson made a motion to recommend that the corporation reimburse S. Burks in the amount of \$42.72. H. Leavell second. Unanimously approved. H. Leavell stated we need to talk about budget for next year. D. Johnson made a motion to look into expenses and income during this month and report next month. R. Chaput second. Unanimously approved.

Fundraising - Discussion ensued into the possibilities of hosting a reception for our large donors. We will look into options. D. Johnson offered to take this item and will report next month.

Volunteer - J. McGough distributed the volunteer report to the Trustees. J. McGough reported that Cabot Park Village has requested a tour on January 25, 2012 from noon-1:30pm. A discussion on possible internships. H. Leavell reported we have a couple of interns for the Spring other interns would have to be Summer. S. Burks made a motion to accept the Volunteer Report as presented. A. Taberner second. Unanimously approved.

150th Anniversary - Fairbanks lecture 1/18/12, 7:00 p.m. at Town Hall. S. Burks reported that all is set. Have lots of publicity. T. Shaoul is helping with the refreshments. We have calendars of events to hand out. Dan Black from ACMI will be doing the sound and lighting for us. S. Burks will give the introduction. Need help with taking donations, greeters, help with our Sale table. A. Taberner will provide a "donated by" sheet for the refreshment table. Set up of Town Hall (200 chairs) will begin after 5:00p.m. March event - A. Taberner spoke to Arlington Friends of the Drama and Regent Theater as possible venues. Both have events that day. The Arlington Friends of the Drama may be interested in joining us for our June event. Further suggestions were Arlington High School's Lowell auditorium and the Town Hall. D. Johnson reported that Richard E. Turley, Assistant Historian of the Church of Latter Day Saints will speak on "Dallin and the Mormons" on March 24, 2012 at 3:00 p.m. D. Johnson will be contacting Robert Wood, President of the Temple LDS Church in New England. D. Johnson will make introductory remarks and expects the presentation will likely be 30-45 minutes. H. Leavell asked if we need to do another postcard. A. Taberner suggested we put together a publicity campaign for next month. April - Paul Revere event. A. Taberner reported things are not moving forward as hoped. The date has still not been confirmed. A. Taberner will continue to contact those involved with this project. D. Johnson suggested A. Taberner contact Nina Zannieri from Paul Revere Memorial Association. She may be able to help. C. Luca reported working on the startup of the Middle School Art Contest.

Website - Nothing to report. **Collections** - G. Tremblay and C. Sharbrough are still working on the Rell Francis papers.

Logo/Sign - H. Leavell reported that the Art Institute students will still be working with us through the Spring.

Marketing - Nothing to report. Strategic Planning on hold until after 150th events completed.

New Business - J. McGough reported that Nancy Quigley passed away on December 15, 2011. Consensus to make a modest donation to her charity. A. Taberner made motion that we send a \$100 contribution to Mass. Adoption Resource Exchange in Nancy Quigley's name. D. Johnson second. Unanimously approved.

Meeting adjourned at 9:35 p.m
Terry Shaoul, Recording Secretary